

**TENTATIVE AGENDA**

**VILLAGE OF LIVONIA  
Regular Board Meeting  
Board of Trustees**

**Reminder: Meeting Location is Bowen Park at 7 PM**

**July 23, 2025**

1. Call to Order - Pledge @ 7:00 PM
2. Open Session
3. Approve Minutes – June 25, 2025
4. Pay Bills Claims #      Total \$
5. MEO Appointment – Nathan Genthner
6. Personnel Policy Changes as Proposed
7. Approve Transfers to Reserves
8. Approve Quote from Edmunds GovTech to migrate tax data to new computer
9. Reports and further discussion
  - a. Mural
  - b. Mayor's Report
  - c. "Open" Sign and Sign out Front
  - d. West Avenue
  - e. Other Personnel Proposals
  - f. Autumn in the Village
10. Executive Session to discuss Contract Negotiations
11. Adjournment

- Next meeting August 20 23, 7 PM at Community Park

**MAYOR**  
Christopher J. Gerthner  
**CLERK-TREASURER**  
Cynthia Pfeifer  
**DEPUTY CLERK**  
Colleen W. Hey



**BOARD OF TRUSTEES**  
Daniel Coon  
Annette Meade  
Holly Kubrich  
William S. Kurtz

36 Commercial Street • P.O. Box 161 • Livonia, New York 14487-0161  
(585) 346-3100

*"This institution is an equal opportunity provider"*

At a regular meeting of the Board of Trustees of the Village of Livonia, County of Livingston, State of NY, on the 23rd day of July 2025, the following resolution was offered by Trustee \_\_\_\_\_ and seconded by Trustee \_\_\_\_\_:

**Resolved**, That the Village of Livonia will make the following transfers to reserves at the end of the 2024-25 year:

\$50,000 to Capital Equipment Reserve

\$30,000 to Capital Infrastructure Reserve

\$20,000 to EBLAR Reserve

The Roll Call Vote thereon was as follows:

Mayor Chris Genthner	_____
Trustee William Kurtz	_____
Trustee Holly Kubrich	_____
Trustee Annette Meade	_____
Trustee Dan Coon	_____

The motion was carried \_\_\_\_\_

I, Cynthia Pfeifer, Clerk of the Village of Livonia, County of Livingston, State of New York, do hereby certify the above statement to be true and correct. Dated at the Village of Livonia, New York this 23rd day of July 2025.

\_\_\_\_\_  
Cynthia Pfeifer, Clerk Treasurer

## VILLAGE OF LIVONIA FUND BALANCE YEAR END 5/31/2025

	Budget	Mod Budget	Bal @ 5/31/25		Bal @ 5/31/2025
Revenues	\$ 1,027,953.00	\$ 1,027,953.00	\$ 1,097,709.38	\$ -	\$ 1,097,709.38
Appropriations	\$ 1,089,810.00	\$ 1,292,367.00	\$ 1,220,137.34	\$ -	<u>\$ 1,220,137.34</u>
		Diff			\$ (122,427.96)
Beginning Fund Balance 6/1/24:					
Encumbrances (Dump Truck)			\$ 202,557.00		
Reserve for EBLAR			\$ 14,072.00		
Equipment Reserve			\$ 103,199.00		
Reserve for Debt			\$ 70,394.00		
Assigned Appropriated Reserve			\$ 61,857.00		
Unassigned Fund Balance			<u>\$ 200,000.00</u>		
					\$ 652,079.00
Plus Change Above					<u>\$ (122,427.96)</u>
Total Ending FB, 5/31/25					\$ 529,651.04
Less Fund Balance Reserves					
Encumbrances			\$ 882.00		
Reserve for EBLAR			\$ 34,072.00		
Equipment Reserve			\$ 68,199.00		
Cap Infrastructure Reserve			\$ 30,000.00		
Reserve for Debt			\$ 40,394.00		
Assigned Appropriated Reserve			\$ 154,552.00		
Unassigned Fund Balance			<u>\$ 201,552.04</u>		
Total Fund Balance			<u><u>\$ 529,651.04</u></u>		
Reserves funded as follows:					
Add to Equip Reserve	\$ 50,000.00				
Add to Cap Infrastructure Reserve	\$ 30,000.00				
Add to EBLAR (Comp Absences)	\$ 20,000.00				

## Compensated Absences

<b>Brian Crye</b>	<b>Hrs</b>	<b>Rate</b>	<b>Amount</b>
Vacation	80.00	\$29.25	\$2,340.00
Sick	42.00	\$29.25	<u>\$1,228.50</u>
			\$3,568.50

<b>Chris Hoffmann</b>	<b>Hrs</b>	<b>Rate</b>	<b>Amount</b>
Vacation	480.00	\$37.00	\$17,760.00
Sick	457.00	\$37.00	<u>\$16,909.00</u>
			\$34,669.00

**Total Comp Absences** **\$38,237.50**

**Amount in reserve** **\$34,072.00**

## Chapter 142. Vehicles and Traffic

### Article III. Parking, Standing and Stopping

#### § 142-9. Application of this article.

The provisions of this article shall apply except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

#### § 142-10. Parallel parking.

[Amended 10-22-2017 by L.L. No. 1-2017]

All vehicles stopped, standing or parked upon a highway shall be stopped, standing or parked parallel to the edge of the roadway, in the direction of lawful travel. Vehicles shall be parked in an appropriately designated parking space so marked by signage and road paint.

#### § 142-11. All-night parking.

- A. From November 1st to April 30th, no person shall park a vehicle on any street within the Village limits between the hours of 2:00 a.m. to 6:00 a.m.
- B. There will be no parking on Main Street and Commercial Street between the hours of 2:00 a.m. to 6:00 a.m.

#### § 142-12. Parking prohibited.

[Amended 10-22-2017 by L.L. No. 1-2017]

The parking of vehicles is prohibited in the following locations:

<b>Name of Street</b>	<b>Location</b>
Big Tree Street	Both sides
Bowen Parkway	West side
Branch Street	West side
Church Street	North side from the Prettejohn Lot to Spring Street
Grove Street	Both sides
High Street	East side
Linden Street	East side from Main Street to North Street
School Street	Both sides from Commercial Street to Branch Street
School Street	North side from Branch Street to Spring Street
Spring Street	East side from Big Tree Street to Puppy Lane

## § 142-13. Repair work on vehicles.

No repair work on any vehicle, except emergency repairs, shall be done or performed on any Village Street.

## § 142-14. Certain vehicles restricted.

[Amended 4-28-2021 by L.L. No. 1-2021]

Any vehicle that is not properly licensed, inspected or insured is not permitted on any Village street. Also, the parking of any truck, tractor, tractor trailer, trailer body, mobile home, house trailer, boat trailer, camper trailer, bus or any similar vehicle or piece of equipment is not permitted on any Village street or right-of-way at any time.

## § 142-15. Parking time limited in designated locations.

[Amended 10-22-2017 by L.L. No. 1-2017]

Between the hours of 6:00 a.m. to 6:00 p.m. parking is prohibited for a period of longer than three hours in the following locations:

<b>Name of Street</b>	<b>Side</b>	<b>Limits</b>
Church Street	South	15 minutes
Commercial Street	Both	In the Commercial District
Main Street	Both	In the Commercial District
Washington Street	East	For the first 100 feet

## § 142-16. Handicapped parking.

[Amended 10-22-2017 by L.L. No. 1-2017]

Handicapped parking will be provided within the commercial district and appropriately identified. Handicapped parking tags must be prominently displayed.

## § 142-17. Penalties for offenses.

[Amended 10-22-2017 by L.L. No. 1-2017]

All violations will have a fine of \$10, except handicapped parking violations where the fine will be as per New York State Law. These fines are in addition to any towing fee and storage if required.

## § 142-18. Enforcement of parking.

The enforcement of Village parking regulations will be the responsibility of any police agency, police officer or other agent as designated by the Village Board.

## Chapter 176. Vehicles and Traffic

### Article III. Parking, Standing and Stopping

#### § 176-12. Applicability.

The provisions of this article shall apply except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

#### § 176-13. All-night parking.

[Amended 2-13-1995 by L.L. No. 2-1995]

- A. The parking of vehicles is hereby prohibited on all streets within the Town/Village between the hours of 3:00 a.m. and 6:00 a.m. from November 15 through April 15.
- B. All-night parking is hereby permitted on the streets or parts of streets described in Schedule IX (§ 176-34) from April 15 through November 15.

#### § 176-14. No parking at any time.

The parking of vehicles is hereby prohibited at all times on those streets or parts of streets described in Schedule X (§ 176-35).

#### § 176-15. General parking restrictions.

- A. Four-hour parking limitation: residentially zoned areas. Except as otherwise herein provided, no motor vehicle shall be parked on any street or highway located in a residentially zoned area for a period of more than four hours between the hours of 8:00 a.m. and 6:00 p.m.  
[Amended 9-9-1991 by L.L. No. 6-1991]
- B. Two-hour parking limitation: commercially zoned areas. Except as otherwise herein provided, no motor vehicle shall be parked on any street or highway located in a commercially zoned area for a period of more than two hours between the hours of 8:00 a.m. and 6:00 p.m.
- C. Holiday season parking regulations: commercially zoned area. Overtime parking will be suspended in the commercially zoned area during the holiday season beginning the day before Thanksgiving until 12:00 midnight January 2 of each year.
- D. Passenger automobile and small truck limitation: Town/Village-owned parking lots and certain specified areas. Except for passenger automobiles and trucks no larger than three-fourths-ton pickup trucks, nothing shall be parked in any Town/Village-owned parking lot or on the 500 Block of West Avenue or on Forest Road.  
[Adced 12-11-1995 by L.L. No. 5-1995]

## § 176-16. Parking prohibited certain hours.

The parking of vehicles is hereby prohibited in the locations described in Schedule XI (§ 176-36) during the times indicated of any day, unless otherwise indicated.

## § 176-17. Limited-time parking.

The parking of vehicles is hereby prohibited in the locations described in Schedule XII (§ 176-37) for a longer period of time than that designated, during the hours indicated.

## § 176-18. Standing prohibited.

The standing of vehicles at any time is hereby prohibited in the locations described in Schedule XIII (§ 176-38).

## § 176-19. Stopping prohibited.

The stopping of vehicles at any time is hereby prohibited in the locations described in Schedule XIV (§ 176-39).

## Chapter 176. Vehicles and Traffic

### Article VIII. Schedules

#### § 176-35. Schedule X: No Parking at Any Time.

[Amended 11-9-1989 by L.L. No. 3-1989; 6-15-1992 by L.L. No. 2-1992; 12-11-2000 by L.L. No. 7-2000; 5-14-2007 by L.L. No. 2-2007; 8-13-2012 by L.L. No. 4-2012; 10-8-2015 by L.L. No. 3-2015; 5-12-2022 by L.L. No. 2-2022; 10-13-2022 by L.L. No. 3-2022]

In accordance with the provisions of § 176-14, no person shall park a vehicle at any time upon the following streets or parts of streets:

Name of Street	Side	Location
Apple Street	West	Entire length
Beechwood Drive	South	Entire length
Bluff Drive	Both	Entire length
Brizee Street	South	Entire length
Cedar Place	South	Entire length
Della Run	North	Entire length
Dellwood Drive	Both	In circle
Dellwood Drive	North	Entire length
Depaul Drive	East	Entire length
Despatch Drive	North	Entire length
Drumora Crescent	North	Entire length
East Chestnut Street	North	200 block
East Chestnut Street	South	100 and 300 blocks
East Commercial Street	North	200 and 300 blocks
East Elm Street	North	100 block from Main Street to Madison Street
East Elm Street	South	100, 200 and 300 blocks
East Filbert Street	South	Entire length
East Hickory Street	South	100 and 200 blocks
East Ivy Street	North	Main Street to Park Drive
East Ivy Street	South	Park Drive to Madison Street
East Lirnden Avenue	Both	Entire length
East Maple Avenue	South	100 block, except as designated
East Maple Avenue	South	200 block
East Spruce Street	South	Entire length

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Filbert Place	North	Entire length
Forest Road	Both	Unless required parking spots
Garfield Avenue	South	200, 300 and 400 blocks
Garfield Street	East	600, 700 and 800 blocks
Garfield Street	West	500 block, except one space for school nurse
Grant Street	East	300, 400, 500, 600 and 700 blocks
Greenbriar Court	East	Entire length
Lincoln Parkway	Both	Entire length
Locust Lane	South	Entire length
Madison Street	West	100, 200, 300, 400, 500, 600, 700 and 800 blocks
Magnolia Avenue	North	100, 200, 300 and 400 blocks
Main Street	Both	500 through 800 blocks
Main Street	Both	900, 1000, 1100 and 1200 blocks
Main Street	West	400 block
McKinley Street	East	300 and 400 blocks
McKinley Street	West	500, 600, 700, 800, 900 and 1000 blocks
Milrace Drive	South	Entire length
North Lincoln Road	Both	Entire length
North Washington Street	Both	Entire length
Northwood Avenue	South	Entire length
Oak Street	East	100 and 200 blocks
Ontario Street	Both	Entire length
Park Drive	East	Entire length
Pine Street	South	Entire length
Pomander Walk	North	Entire length
Roosevelt Road	Both	Entire length
South Lincoln Road	Both	Entire length
South Washington Street	Both	300, 600, 700, 800, 900, 1000 and 1100 blocks
South Washington Street	East	400 block
South Washington Street	West	500 block
Station Road	East	Entire length
Sycamore Street	South	Entire length
Taft Street	East	Entire length
Upper Crescent	North	Entire length
Waitefield Avenue	West	Entire length
Walnut Street	Both	From North Washington Street to Garfield Avenue, except as designated by posted signs
West Chestnut Street	South	100 and 200 blocks

Name of Street	Side	Location
West Commercial Street	North	300, 400 and 500 blocks
West Elm Street	North	100 block
West Elm Street	South	100 block from Main Street to 118 West Elm Street
West Elm Street	South	200, 300 and 400 blocks
West Filbert Street	South	100, 200, 300, 400 and 500 blocks
West Hickory Street	South	100, 200, 300, 400 and 500 blocks
West Ivy Street	South	100 and 200 blocks
West Maple Avenue	South	100 block, except as designated
West Maple Avenue	South	200 block
West Maple Avenue extension	Both	Entire length
West Spruce Street	South	100, 200, 300, 400 and 500 blocks
William Street	South	Entire length
Wilson Avenue	West	Entire length
Woodbine Avenue	North	Entire length
Woodneath Crescent	North	Entire length
Worthing Terrace	East	Entire length

## § 176-36. Schedule XI: No Parking Certain Hours.

In accordance with the provisions of § 176-16, the parking of vehicles is prohibited in the following locations during the hours indicated of any day, unless otherwise indicated:

Name of Street	Side	Hours/Days	Location
Brizee Street [Added 5-14-2007 by L.L. No. 2-2007]	North	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length
Garfield Street [Added 10-8-2015 by L.L. No. 4-2015]	West	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	600, 700 and 800 blocks
South Washington Street	East	3:00 a.m. to 6:00 p.m.	500 block
South Washington Street	West	3:00 a.m. to 6:00 p.m.	400 block
William Street [Added 4-8-1996 by L.L. No. 4-1996; amended 5-14-2007 by L.L. No. 2-2007]	North	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length

## § 176-37. Schedule XII: Limited-Time Parking.

In accordance with the provisions of § 176-17, the parking of vehicles is prohibited in the locations described below for a longer period of time than that designated, during the hours indicated:

Name of Street	Side	Time Limit; Hours/Days	Location
Brizee Street	North	2 hours; during school hours	Entire length

Name of Street	Side	Time Limit; Hours/Days	Location
[Added 7-22-1991 by L.L. No. 4-1991]			
Main Street	Both	2 hours; 3:00 a.m. to 6:00 a.m./all days	100, 200 and 300 blocks
West Commercial Street [Added 3-10-2012 by L.L. No. 5-2012]	North	15 minutes; 6:00 p.m. to 10:00 p.m./all days	Nos. 115 to 119 West Commercial Street
William Street [Added 5-14-2007 by L.L. No. 2-2007]	North	2 hours; during school hours	Entire length
Woodbine Avenue [Added 5-14-2007 by L.L. No. 2-2007]	South	2 hours; during school hours	House No. 134 to Main Street

### § 176-38. Schedule XIII: Standing Prohibited.

In accordance with the provisions of § 176-18, the standing of vehicles is prohibited in the following locations:

Name of Street	Side	Location
(Reserved)		

### § 176-39. Schedule XIV: Stopping Prohibited.

In accordance with the provisions of § 176-19, the stopping of vehicles is prohibited in the following locations:

Name of Street	Side	Hours/Days	Location
Brizee Street [Added 5-14-2007 by L.L. No. 2-2007]	Both	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length
Garfield Street [Added 11-13-2007 by L.L. No. 5-2007]	Both	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	800 block
William Street [Added 5-14-2007 by L.L. No. 2-2007]	Both	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length
Woodbine Avenue [Added 5-14-2007 by L.L. No. 2-2007]	South	Anytime	Garfield east to House No. 134

### § 176-40. Schedule XV: Trucks Over Certain Weights Excluded.

In accordance with the provisions of § 176-20, trucks in excess of the weights indicated are hereby excluded from the following streets or parts of streets:

Name of Street	Weight Limit (tons)	Location
Lincoln Road [Added 4-8-1996 by L.L. No. 3- 1996; amended 2-14-1997 by L.L. No. 1-1997]	7	Between Linden Avenue and Despatch Drive



<b>Customer:</b>	Livonia Village	<b>Sales Order</b>	
<b>Customer Address:</b>	PO Box 161 Livonia, NY 14487	<b>Order #:</b>	00010736
<b>Customer County:</b>	Livingston	<b>Sales Order Date:</b>	July 17, 2025
<b>Customer Admin Contact:</b>	Colleen Hay	<b>Effective Date:</b>	Date of customer signature below
<b>Customer Admin Phone:</b>	585-346-3100	<b>New/Add-On:</b>	Services
<b>Customer Admin Email:</b>	chay@villagelivonia.org	<b>Sales Rep:</b>	Shane Ireland

**Investment Summary**

Professional Service: \$350.00

**Year 1 Investment: \$350.00**

**Summary Notes**

One-time Training/Services Fees: 100% will be due upon receipt of the invoice.

Professional Services	Amount
Migration	\$350.00
<b>One-Time Fees: \$350.00</b>	

**Sales Order Notes**      iTax Migration