

TOWN BOARD MEETING, TOWN OF LIVONIA

May 21, 2026

A meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Livonia Town Hall, 35 Commercial St Livonia NY 14487

PRESENT: Eric Gott, Supervisor
Joseph Breu, Councilmember
Michael Dougherty, Councilmember
Andy English, Councilmember
Jake Stevens, Councilmember
Cassidy Lowe, Deputy Town Clerk
Jim Campbell, Attorney, Town of Livonia

OTHERS PRESENT: Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM he led the pledge.

PRIVILEGE OF THE FLOOR

A resident addressed concerns about the fiscal situation we have with our state and provided documentation for the Board. Would like to see our local community be proactive and would like to have funds in the bank in case things go south. He suggested a possible consolidation with the village, town and fire department boards to control the levels of taxation on the community. The Board advised they would read through his presentation and thanked him.

Supervisor Gott reports the violations from Adam Backus for the Adams Road residence and the home on McPhearson's point have been sent to the owners and they should be receiving them soon.

RESOLUTION 49-2026

DONATION TO AUTUMN IN THE VILLAGE FROM THE TOWN

On motion of Councilmember English seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays - 0

Resolved to donate \$5,000 to the autumn in the village

Supervisor Gott also notified the Board that they honored Dawn and Bill Brennan at the Seniorama event for making a difference in our community with their volunteer work. Bill is one of the longest Rotary members, amongst a million other volunteer efforts him

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and Dawn participate in.

A resident spoke to the board about the cemetery on Clay St. She states how bad the condition is as her parents want to be buried there. She requested someone to clean it up and take care of it. The Town crew will fix it up and Supervisor Gott and Councilman Dougherty stated they're also willing to go help get it fixed up. The resident has asked for permission for her parents to be buried in the Clay St. Cemetery. Mike Dougherty stated he had never been in that cemetery before she brought this to their attention and he thanked her for coming and bringing the issues to their attention. There are Civil War Vet's buried there. Councilman Dougherty finished with stating that the funeral home would be happy to assist and hopes more people will learn and explore that cemetery. Supervisor Gott will send an official letter of permission for record keeping.

RESOLUTION 50-2026

GRANT PERMISSION FOR RESIDENTS TO BE BURIED IN CLAY ST CEMETERY

On motion of Councilmember Breu seconded by Councilmember Stevens the following resolution was

ADOPTED	Ayes -	4 (Gott, English, Stevens, Breu)
	Nays -	0
	Abstain	1 (Dougherty)

Resolved to grant permission for residents to be buried in the Clay St. cemetery.

RESOLUTION 51-2026

APPROVE MEETING MINUTES FROM 4/16/2026

On motion of Councilmember Jake seconded by Councilmember Mike the following resolution was

ADOPTED	Ayes -	5 (Gott, Dougherty, Stevens, English, Breu)
	Nays -	0

Resolved to approve the meeting minutes from 4/16/2026

RESOLUTION 52-2026

APPOINT JEFFREY YAW AS FULL TIME GROUNDSKEEPER

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED	Ayes -	5 (Gott, Dougherty, Stevens, English, Breu)
	Nays -	0

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Resolved to appoint Jeffrey Yaw as full time groundskeeper effective 5/11/26 at a rate of \$50,000 annually.

Councilman English advised the history of Moe Watson and praised his work even through some incredibly troubling and trying times. Moe is working still with Jeff in the background. He expressed how blessed he had been to be the liaison for the park, because Moe worked from sun-up to sundown and made sure that park was pristine. He expressed how he met and spoke with Jeff and gave him some guidance on prioritizing tasks at the park. He also added that Moe did not charge the Town nearly the amount of hours he put in, simply because he loves that park.

RESOLUTION 53-2026

APPROVE CREATION OF EMS CHIEF/PARAMEDIC ADMINISTRATOR POSITION

On motion of Councilmember Breu seconded by Councilmember Stevens the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays - 0

Resolved to approve the creation of EMS Chief/ Paramedic Administrator Position.

RESOLUTION 54-2026

APPROVE CREATION OF LIBRARY ASSISTANT POSITION

On motion of Councilmember English seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays - 0

Resolved to approve the creation of Library Assistant Position effective 3/30/2026

RESOLUTION 55-2026

TOWN CLERK REPORT

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays - 0

Paid to Supervisor for the General Fund	\$1,561.82
Paid to County Treasurer for Dog Licenses	\$122.50
NYS Comptroller's Office (Bingo and Games of Chance Licenses)	\$0.00

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Paid to NYS Ag & Markets for the Spay/Neuter Program	\$43.00
Paid to NYS Environmental Conservation for Hunting/Fishing Licenses	\$359.01
State Health Department (marriage licenses)	\$45.00
TOTAL DISBURSEMENTS	\$2,131.33

We are doing a Shredding Event on July 17th from 5-7pm because residents have been asking for it. This is open to anyone who pay's taxes in the Town of Livonia. Veteran Banners are expected to be delivered tomorrow after a shipping delay. A new dog control law has been approved, and we will need a resolution passed to accept donations for an animal shelter of the Town's choosing. Once our Clerk Program has been updated with this option, we will begin collection donations. Livingston County Dog Control is my suggestion, and they can accept donations. The donations will be sent once a year, in August.

Resolved to approve Clerk Woodruff's Monthly Report.

RESOLUTION 56-2026

DESIGNATING LIVINGSTON COUNTY DOG CONTROL (LIVINGSTON COUNTY SHERIFF'S OFFICE) AS THE ANIMAL SHELTER UTILIZED BY THE TOWN OF LIVONIA AND THE BENEFICIARY OF VOLUNTARY CONTRIBUTIONS MADE THROUGH THE TOWN OF LIVONIA DOG LICENSING PROGRAM

On motion of Councilmember Stevens seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays - 0

WHEREAS, the Town of Livonia issues dog licenses pursuant to Article 7 of the New York State Agriculture and Markets Law; and
WHEREAS, recent amendments to New York State Agriculture and Markets Law require municipalities issuing dog licenses to provide applicants with the opportunity to make voluntary contributions to an animal shelter selected by the municipality; and
WHEREAS, the Town Board of the Town of Livonia recognizes the valuable services provided by Livingston County Dog Control, operated through the Livingston County Sheriff's Office, in protecting public safety, enforcing dog control regulations, and caring for stray and surrendered animals within Livingston County; and
WHEREAS, the Town Board desires to designate Livingston County Dog Control (Livingston County Sheriff's Office) as the animal shelter utilized by the Town of Livonia for purposes of receiving voluntary contributions collected through the Town's

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dog licensing program; and

WHEREAS, the Town Board further desires that all voluntary contributions collected through the Town dog licensing program and deposited into Revenue Fund A2704, "Donations & Gifts – Animal Shelter," be remitted annually to Livingston County Dog Control (Livingston County Sheriff's Office) during the month of August;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Livonia hereby designates Livingston County Dog Control (Livingston County Sheriff's Office) as the animal shelter utilized by the Town of Livonia for purposes of New York State Agriculture and Markets Law relating to dog licensing; and

BE IT FURTHER RESOLVED, that any voluntary contributions collected by the Town of Livonia through its dog licensing program and deposited into Revenue Fund A27054, "Donations & Gifts – Animal Shelter," shall be turned over annually during the month of August to Livingston County Dog Control (Livingston County Sheriff's Office) in accordance with applicable law and accounting procedures; and

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to take any actions necessary to implement this resolution and to update dog licensing forms and procedures accordingly.

Resolved to designate Livingston County Dog Control (Livingston County Sheriff's Office) as the animal shelter utilized by the town of Livonia and the beneficiary of voluntary contributions made through the town of Livonia dog licensing program.

RESOLUTION 57-2026

RESOLUTION TO STANDARDIZE VARIOUS EQUIPMENT FOR THE TOWN OF LIVONIA SANITARY SEWER IMPROVEMENT PROJECT

On motion of Councilmember Joe seconded by Councilmember Jake the following resolution was

ADOPTED	Ayes -	5 (Gott, Dougherty, Stevens, English, Breu)
	Nays –	0

WHEREAS, the Town currently owns various sewer collection infrastructure within the jurisdictional limits of the Town, including sewer pump stations, sewer mains, and appurtenances that comprise cumulatively the sewer collection system improvements located within the Town of Livonia Hemlock Sewer District (the "System"); and

WHEREAS, on or about March 26, 2003, the Town of Livonia (the "Town") and the Livingston County Water and Sewer Authority (the "Authority") entered into a long-term lease agreement (the "Lease Agreement"), wherein the Authority leases, maintains, operates, repairs and replaces the facilities of the System, and provides sewer services

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directly to customers served by the System, under the terms and conditions specified in the Lease Agreement; and

WHEREAS, on December 11, 2025, the Town was awarded \$1,500,000.00 for the Town of Livonia Sanitary Sewer Improvements Project (#659PR124-25) (the “Project”) from the New York State Office of Community Renewal (the “OCR”) Community Development Block Grant (the “CDBG”) which will provide funding for needed improvements and upgrades to the System; and

WHEREAS, following completion of the construction of the new or improved infrastructure contemplated in the Project, it is the intention of the Town to continue its current Lease Agreement with the Authority, and the System will continue thereafter to be maintained, operated, repaired and replaced by the Authority for purposes of most efficiently providing sewer collection services to residents within the Town of Livonia; and

WHEREAS, The Livingston County Water & Sewer Authority (“Authority”) has been and is engaged in improving and standardizing procurement of equipment; and for reasons of efficiency and economy has standardization upon a particular brand of certain equipment; and

WHEREAS, the Town is desirous of maintaining a continuity of operations consistent with the Authority’s operation and standardization of equipment and after recommendation from the Authority Executive Director, Town and Authority Engineer, SCADA integrator, and IT provider the following equipment has been selected as standardized equipment for the Hemlock Sewer District:

Communications/SCADA Equipment:

- a. Programmable Logic Controllers (PLC) – Manufacturer Modicon;
- b. Field Operator Terminals - Manufacturer Modicon;
- c. Meshing Radios – Manufacturer EsTeem;
- d. Managed Ethernet Switches – Manufacturer Hirschmann;
- e. Cellular Modems – Manufacturer Peplink Works
- f. Flow Meters - Manufacturer Endress and Hauser;
- g. Pressure Transmitters – Manufacturer Ashcroft;
- h. Level Transmitters – Manufacturer Ashcroft;
- i. Variable Speed Drives – Manufacturer Schneider/Modicon

Lift Station Equipment:

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- a. Electric Motors – Manufacturer Baldor Electric TEFC (Totally enclosed fan cooled); US Motor TEFC (Totally enclosed fan cooled)
- b. Sump Pump – Manufacturer Liberty Pumps; Dayton
- c. Plug Valve – Manufacturer Dezurik; Pratt
- d. Check Valve – Manufacturer Kennedy Valve; Pratt
- e. Sewer Pumps – Manufacturer Pioneer Pump – Franklin Electric

And now therefore be it further,

RESOLVED, That the Town Board does hereby standardize the following equipment throughout the Town of Livonia Hemlock Sewer District for the following reasons:

1. Ease of repair;
2. Less inventory to maintain and stock;
3. Compatible with existing equipment;
4. Good history of reliability;
5. Existing familiarity with use and maintenance of equipment;

Ease of integration with manufactures.

RESOLUTION 58-2026

2026 RESOLUTION TO ADOPT NOTICE OF NON-DISCRIMINATION UNDER THE AMERICANS WITH DISABILITIES ACT, and GREIVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays – 0

WHEREAS, the Town of Livonia (the "Town") is committed to providing equal access to all programs, services, and activities for all citizens, including individuals with disabilities; and

WHEREAS, Title II of the Americans with Disabilities Act of 1990 ("ADA") requires that public entities adopt and publish a notice of non-discrimination and provide a procedure for resolving grievances alleging non-compliance; and

WHEREAS, the Agency has developed a "Notice of Non-Discrimination" (attached as Exhibit A) and a "Grievance Procedure" (attached as Exhibit B) to fulfill these requirements;

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And now therefore be it further,

RESOLVED, that the Town Board hereby:

- **Adopts** The Notice of Non-Discrimination under the Americans With Disabilities Act (Exhibit A)
- **Adopts** the Grievance Procedure Under the Americans With Disabilities Act (Exhibit B)
- **Appoints the Coordinator:** Eric Gott/Town Supervisor is designated as the ADA Coordinator responsible for coordinating compliance efforts.

RESOLUTION 59-2026

2026 RESOLUTION TO ADOPT EQUAL EMPLOYMENT OPPORTUNITY (EEO) POLICY

On motion of Councilmember Breu seconded by Councilmember Stevens the following resolution was

ADOPTED	Ayes -	5 (Gott, Dougherty, Stevens, English, Breu)
	Nays –	0

WHEREAS, Town of Livonia (the "Town") is committed to providing equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or veteran status; and

WHEREAS, the Town desires to comply with all applicable federal, state, and local laws, including Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and the Age Discrimination in Employment Act (ADEA); and

WHEREAS, the Organization prohibits discrimination, harassment, and retaliation against any employee or applicant;

And now therefore be it further,

RESOLVED, That the Town Board hereby adopts the Equal Opportunity Employment Policy attached as Exhibit A.

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RESOLUTION 60-2026

RESOLUTION TO STANDARDIZE VARIOUS EQUIPMENT FOR THE TOWN OF LIVONIA

On motion of Councilmember Dougherty seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
 Nays – 0

WHEREAS, the Town currently owns various water distribution systems within the jurisdictional limits of the Town, which include water transmission mains, a water storage tank, fire hydrants, valves, water services, and water meters that comprise cumulatively the water distribution improvements that serve the Town’s Livonia Center Water District, South Livonia Water District, East Lake Road Water District and Grayshores Water District, Hemlock Water District and Lakeville Water District distribution infrastructure within the jurisdictional limits of the Town (the "System"); and

WHEREAS, the Town of Livonia is currently designing the Big Tree Road Pedestrian Improvement Project, Pin 4761.50 West Lake Road (NY-256) to Conesus Lake Outlet Creek Bridge Crossing which includes, but is not limited to, new sidewalks on both the north and south side of roadway within the project limits, resurfacing of travel lanes, inclusion of bike lane signage and pavement markings and correct and enhance drainage and roadside safety deficiencies; and

WHEREAS, after further evaluation and discussion with the Town, New York State Department of Transportation, Town Engineer (for the Pedestrian Project) and the Authority it was determined that due to the age and location of the existing water main and appurtenances, replacing and relocating approximately 2,000 linear feet of water main, including gate valves, fire hydrants and water services along Big Tree Road from West Lake Road (NY-256) to Peeble Beach Rd. and replacement of water services and fire hydrants on the existing main to the east of Peeble Beach Rd. to Conesus Lake Outlet Creek Bridge Crossing (the “Big Tree Water Line Replacement Project”), is prudent to ensure the Pedestrian Project would not disrupt or interrupt water service to customers, or furthermore create unexpected costs due to potential conflicts of the water main during the Pedestrian Project construction; and

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WHEREAS, following completion of the construction of the new or improved infrastructure contemplated in Big Tree Water Line Replacement Project, it is the intention of the Town to continue its current Lease Agreement with the Authority, and the System will continue thereafter to be maintained, operated, repaired and replaced by the Authority for purposes of most efficiently providing water services to residents within the Town of Livonia; and

WHEREAS, The Livingston County Water & Sewer Authority (“Authority”) has been and is engaged in improving and standardizing procurement of equipment, and for reasons of efficiency and economy has standardization upon a particular brand of certain equipment; and

WHEREAS, the Town is desirous of maintaining a continuity of operations consistent with the Authority’s operation and standardization of equipment and after recommendation from the Authority Executive Director, Town and Authority Engineer the following equipment has been selected as standardized equipment:

- a. Meter Pits – Manufacturer Mueller Thermal Coil ¾” – 2” with accessories; and AY McDonald Coil Style Pit Setters ¾” to 2” with accessories**
- b. Hymax Couplings – Manufacturer TPS TX3 couplings 4” to 20”;**
and with Hymax Couplings 4” to 20”
- c. All brass fittings for water service-related items – Manufacturer Mueller; Ford; AY McDonald**
- d. Hydrants – Manufacturer Kennedy K81**
- e. Water Main Repair Bands – Manufacturer Smith-Blair; Ford**

And now therefore be it further,

RESOLVED, That the Town Board does hereby standardize the following equipment throughout the Town of Livonia for the following reasons:

- 1. Ease of repair;**
- 2. Less inventory to maintain and stock;**
- 3. Compatible with existing equipment;**
- 4. Good history of reliability;**
- 5. Existing familiarity with use and maintenance of equipment;**
- 6. Ease of integration with manufactures.**

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RESOLUTION 61-2026

SET PUBLIC HEARING FOR 202B CAPITAL IMPROVEMENT

On motion of Councilmember Stevens seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays – 0

Resolved to set the Public Hearing for the 202b Capital Improvement to be 06/18/26 at 7pm at the Livonia Town Hall, 35 Commercial St. Livonia NY 14487

RESOLUTION 62-2026

ACCEPT PAMELA BICKFORD'S RESIGNATION

On motion of Councilmember English seconded by Councilmember Breu the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays – 0

Resolved to accept Pamela Bickford's resignation as a substitute effective May 20, 2026.

PRIVILEGE OF THE FLOOR

Supervisor Gott reported that highway superintendent Dwyer got a phone call last week from Clark Patterson the lead engineer on the Blank Road project. It seems two years later LC Whitford has recalculated their figures for the cubic yard of materials, as it was more than they thought. They requested an additional 12k. The phone call was quick, and the answer was no. However Superintendent Dwyer did ask LC Whitford how quickly they will be back to fix the damage from the recent weather. Eric Wies from Clark Patterson did state that this is not a town problem and LC Whitford will be handling it on their dime, not the Town's.

Josh Raschi spoke about his interest in the available paid position at the museum. He provided a lengthy letter explaining all the details of his current role as president of historical society. He read his letter for the board to consider. He is actively involved, and filling the paid position will allow him to continue to expand hours, maintain a stable staff and many more benefits. The Board asked for a letter of recommendation from the Museum board.

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Conversations about additional coverage will be discussed for the future, as that was not budgeted for currently.

Councilman Breu brought up an email about an inquiry from someone in Geneseo for the old playground equipment at Vitale Park. He suggested the old equipment go to Hemlock Park. Supervisor Gott stated that if there is grant money left over or other grants available maybe could put something new on a much smaller scale at Hemlock Park. Councilman English advised the awards for the grants should be announced some time in August.

A resident asked about ditch cleanouts and drainage. Supervisor Gott advised he will talk to PJ about getting that cleaned out.

RESOLUTION 63-2026

AUDIT OF CLAIMS

On motion of Councilmember Breu seconded by Councilmember Dougherty the following resolution was

ADOPTED	Ayes -	5 (Gott, Dougherty, Stevens, English, Breu)
	Nays -	0

Resolved to pay claim number 303-328 in the amount of \$87,360.21 from the Abstract dated April 30, 2026.

RESOLUTION 64-2026

AUDIT OF CLAIMS

On motion of Councilmember English seconded by Councilmember Stevens the following resolution was

ADOPTED	Ayes -	5 (Gott, Dougherty, English, Breu, Stevens)
	Nays -	0

Resolved to pay claims 329-355 in the amount of \$116,426.96 from the Abstract dated May 7, 2026.

RESOLUTION 65-2026

AUDIT OF CLAIMS

On motion of Councilmember Stevens seconded by Councilmember Breu the following resolution was

ADOPTED	Ayes -	4 (Gott, English, Breu Stevens)
	Nays -	0
	Abstain-	1 (Dougherty)

Resolved to pay claims 356-401 in the amount of \$94,853.09 from the Abstract dated May 21, 2026.

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RESOLUTION 66-2026

ENTER EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF A SPECIFIC INDIVIDUAL

On motion of Councilmember Stevens seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays – 0

Resolved to enter executive session at 8:19PM

RESOLUTION 67-2026

RETURN TO OPEN SESSION

On motion of Councilmember English seconded by Councilmember Stevens the following resolution was

ADOPTED Ayes - 5 (Gott, Dougherty, Stevens, English, Breu)
Nays – 0

Resolved to return to Open Session at 9:01PM

With no further business, on a motion of Councilmember Stevens seconded by Councilmember English the meeting was adjourned at 9:01PM . Carried unanimously.

Respectfully Submitted,

Cassidy Lowe
Deputy Town Clerk