

## **AGENDA**

### **VILLAGE OF LIVONIA Regular Board Meeting Board of Trustees**

**Reminder: Meeting Location is Bowen Park at 7 PM**

**July 23, 2025**

1. Call to Order - Pledge @ 7:00 PM
  2. Open Session
  3. Approve Minutes – June 25, 2025
  4. Pay Bills Claims # 41-82, Total \$32,153.78
  5. MEO Appointment – Nathan Genthner
  6. Personnel Policy Changes as Proposed
  7. Approve Transfers to Reserves
  8. Approve Transfer From Reserves to Equipment
  9. Approve Quote from Edmunds GovTech to migrate tax data to new computer
  10. Reports and further discussion
    - a. Mural – Approve Artist Agreement
    - b. Mayor's Report
    - c. "Open" Sign and Sign out Front
    - d. West Avenue
    - e. Other Personnel Proposals
    - f. Autumn in the Village
  11. Correspondence
    - a. Re: LCWSA Regional Water Supply Project – Lead Agency Intent Consent Form
  12. Executive Session to discuss Contract Negotiations
  13. Adjournment
- 
- Next meeting August 20 , 7 PM at Community Park

**Village of Livonia**  
**Board of Trustees Meeting**

**July 23<sup>rd</sup>, 2025**

Present: Mayor Chris Genthner, Bill Kurtz, Chris Hoffmann and Holly Kubrich.

Absent: Annette Meade and Dan Coon.

Guests: Dave and Judy Baker, Bob and Joan Ellison, Kim Saylor, Lisa Thomas, Shari and Mike West.

Mayor Genthner called the meeting to order at 7:15 PM.

Open Session – regarding a parking situation on West Avenue

This discussion was lengthy, lasting approximately 45 minutes.

Recently there was an Estate Sale on West Avenue that lasted several days.

During this Estate Sale cars were blocking Mr. Saylor's driveway. Mr. Saylor went to the home where the sale was taking place and asked to have the vehicles stop blocking his driveway. This did not happen and cars continued to block his driveway. After the sale ended Mr. Saylor parked his own vehicle across his driveway (in the northbound lane) to prevent other vehicles from blocking him in. Mr. Saylor pointed out that there are no signs posted on West Avenue regarding No Parking regulations. The neighbors that attended this meeting are questioning why Mr. Saylor is parking in the road after living there for so many years. Other neighbors discussed how blocking a lane of traffic would hamper access for emergency vehicles. It was also mentioned that there is a visibility issue with Mr. Saylor's truck blocking the road. Mr. Saylor added that it was his opinion that there would be plenty of room for emergency vehicles to pass. Mr. Saylor mentioned that there is excessive speeding on West Avenue. He feels that by parking his vehicle in the road it will help slow down traffic. Mayor Genthner informed the Village Residents about the procedures involved for changing a Local Law. The possibility of installing speed bumps on West Avenue was discussed. Chris Hoffmann agreed that speed bumps would help cut down on speeding and could be removed for snow plowing. At the conclusion of this discussion the Village Residents left the meeting.

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Approve Minutes – June 25<sup>th</sup>, 2025

M/2/C (B. Kurtz, C. Genthner) to approve the minutes from the June 25<sup>th</sup>, 2025 meeting. Passed 3 to 0. There were no comments.

Payment of Bills

M/2/C (H. Kubrich, B. Kurtz) to approve the payment of claims #41 to #82 in the amount of \$32,153.78. Passed 3 to 0. Mayor Genthner pointed out that several claims are for Autumn in the Village, (tent rental, postage & Pennysaver ad.)

Personnel Policy Changes

The discussion regarding Personnel Policy Changes was tabled for the next meeting.

MEO Appointment – Nathan Genthner

Upon the resignation of Tyler Strickland, Nathan Genthner has been interviewed and recommended for hiring. He will be a full time employee.

M/2/C (H. Kubrich, B. Kurtz) to approve the hiring of Nathan Genthner to the Village of Livonia MEO position at a rate of pay of \$25/hour effective 7/28/2025. Passed 3 to 0. Nathan will receive an increase in pay upon completion of his CDL license.

DPW Report

Chris Hoffmann informed the Village Board of the purchase of a new John Deere 3039 sidewalk tractor, which includes a mower deck, 2 sets of tires, a new plow & a salter.

Approve Transfers to Reserves

See attached

M/2/C (H. Kubrich, B. Kurtz) to approve the following transfers to reserves at the end of the 2024-2025 year:

\$50,000 to Capital Equipment Reserve

\$30,000 to Capital Infrastructure Reserve

\$20,000 to EBLAR Reserve

The Roll Call Vote thereon was as follows:

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Mayor Chris Genthner	aye
Trustee William Kurtz	aye
Trustee Holly Kubrich	aye
Trustee Annette Meade	absent
Trustee Dan Coon	absent

The motion was carried 3 to 0.

Approve Transfer from Equipment Reserve to Equipment – to purchase tractor M/2/C (H. Kubrich, B. Kurtz) to approve transferring an amount not to exceed \$60,000 from the Equipment Reserve to Equipment, for the purpose of purchasing a tractor to replace the existing one.

The Roll Call Vote thereon was as follows:

Mayor Chris Genthner	aye
Trustee William Kurtz	aye
Trustee Holly Kubrich	aye
Trustee Annette Meade	absent
Trustee Dan Coon	absent

The motion was carried 3 to 0.

Approve Quote from Edmunds GovTech – transfer tax data to the new computer  
See attached

M/2/C (H. Kubrich, B. Kurtz) to approve the payment of \$350.00 to Edmunds GovTech to transfer data from the old office computer to the new one. This is a one time fee. Passed 3 to 0.

Reports and further discussions

Mural on Grove Street

Please find attached Artist Agreement for the east wall of 27 Main Street.

Mayor's Report

Mayor Genthner updated the Board about the recent Autumn in the Village meeting. He discussed the Parade, including the Livonia School Homecoming Court, two additional food vendors, approximately 50 craft vendors have sent in applications and \$16,000 in sponsor money has been received so far.

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Correspondence – LCWSA Regional Water Supply Project

Please find this letter attached.

The LCWSA is proposing a large project to improve various water systems in the County to supply water to areas in the Village & Town of Livonia, Lima, Avon, Groveland, Leicester and Letchworth State Park. Water mains running along East Ave and Summers Street in the Village of Livonia will be replaced.

Joann Backus Easement

Mayor Genthner stated that the legal language in the easement contract has been agreed upon. This easement is very close to settling. One tree will be removed and five new trees planted. Village resident Doug Ricketts will supply the new trees.

DPW Reports

Chris Hoffmann told the Board that there had been some damage to the parking lot at Bowen Park. He has looked into purchasing License Plate Readers to easily identify the offenders. SG Security will install these. Estimated price is:

\$1,200 for Bowen Park

\$1,100 for Community Park

Mayor Genthner is looking into available grant funds for this.

Andrew Vieira – Rochester Earth

Site work has begun on the West Avenue Duplex project.

Chris Hoffmann asked the Village Board to consider a Local Law and the correct language involved for cleaning up the front of dilapidated homes.

M/2/C (H. Kubrich, B. Kurtz) to adjourn the Village Board Meeting at 8:36 PM.

Passed 3 to 0.

Respectfully Submitted,

Jo Ann Weber

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND

VILLAGE OF LIVONIA

LIVINGSTON COUNTY, NEW YORK

DATE OF AUDIT: 07/23/2025

NUMBER 002

TOTAL CLAIMS: \$32,153.78

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
41	EXCELLUS HEALTH PLAN -GROUP 000043828935/HEALTH INS PREMIUM 07/25	A9060.800	4,286.42	6673 07/01/2025
41	EXCELLUS HEALTH PLAN -GROUP 000043830704/DENTAL INS PREMIUM 07/25	A9060.810	289.85	6673 07/01/2025
42	FRONTIER 585-346-3100-070108-6/OFFICE PHONE	A1620.400	218.93	6674 07/01/2025
42	FRONTIER 585-346-2010-100185-6/GARAGE PHONE	A5132.400	66.26	6674 07/01/2025
43	HEMLOCK FARM & GARDEN 6-16-2025/HEMLOCK LAWN MIX #50	A5110.420	225.00	6675 07/01/2025
44	SHARE CORPORATION 306938/CITRA SOLVE/GLASS POLISH/LUBE/MARK REMOVER	A5132.400	387.86	6676 07/01/2025
45	HEIDELBERG MATERIALS NE LLC 4664241/9.5 MM TOP-WARM MIX	A5110.450	158.14	6677 07/01/2025
46	HURRICANE TECHNOLOGIES 59247/MANAGED SERVICES	A1680.400	142.99	6678 07/01/2025
47	GENERAL CODE gc00130980/ECODE 360 ANNUAL MAINT	A1680.400	1,195.00	6679 07/01/2025
48	PETTY CASH 840-51400161-1-3462939-2/USPS-POSTAGE FOR TAX BILLS	A1330.400	2.04	6680 07/01/2025
48	PETTY CASH 840-51400161-1-3496789-1/USPS-GENERAL POSTAGE	A1670.400	14.60	6680 07/01/2025
48	PETTY CASH 840-51400161-1-3489351-1/USPS-AIV POSTAGE	A7550.410	14.60	6680 07/01/2025
49	NATIONAL GRID 45027-62007/ART PARK	A7110.400	147.07	014707 07/07/2025
50	NATIONAL GRID 57791-25008/VOSLER PARK	A7110.400	81.81	008181 07/07/2025
51	NATIONAL GRID 03640-55005/VOSLER PARK	A7110.400	21.59	002159 07/07/2025
52	NATIONAL GRID 32187-95104/COMMUNITY PARK	A7110.400	68.83	006883 07/07/2025
53	NATIONAL GRID 83387-98108/61 MAIN/BALLPARK	A7110.400	68.18	006818 07/07/2025
54	NATIONAL GRID 61400-70002/12 W MAIN	A5182.400	21.31	002131 07/07/2025
55	NATIONAL GRID 81161-35005/CHURCH ST	A5182.400	21.98	002198 07/07/2025
56	NATIONAL GRID 26631-01006/GROVE ST	A5182.400	19.99	001999 07/07/2025
57	NATIONAL GRID 42536-63100/OUTDOOR LIGHTING	A5182.400	97.34	009734 07/07/2025
58	NATIONAL GRID 37952-94104/OUTDOOR LIGHTING	A5182.400	1,208.21	120821 07/07/2025
59	HONEOYE FALLS NAPA 332012/VINYL FUEL TUBING	A5110.410	2.96	6681 07/08/2025

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59	HONEOYE FALLS NAPA 331576/5 32 IN HAIRPINS	A5110.410	3.97	6681 07/08/2025
60	CINTAS CORPORATION 9327376025/AED AGREEMENT	A5132.400	108.00	6682 07/08/2025
61	FNBO 113-3516900-8445060/CONTRACTOR GARBAGE BAGS	A5110.410	87.98	6683 07/08/2025
61	FNBO 113-2509102-6185851/WORK BOOTS	A5110.461	148.92	6683 07/08/2025
61	FNBO 113-2509102-6185851/WORK GLOVES	A5132.400	24.55	6683 07/08/2025
61	FNBO 113-0605675-0315447/SOAP REFILLS	A7110.400	62.75	6683 07/08/2025
61	FNBO 113-1565355-4844221/TOILET PAPER	A7110.400	32.51	6683 07/08/2025
62	FNBO 111-0356414-1621847/BINDER TABS/AAA BATTERIES	A1410.400	41.98	6684 07/08/2025
62	FNBO 111-0356414-1621847/WAFER SEALS FOR NEWSLETTER	A1670.410	23.56	6684 07/08/2025
63	GENESEE LUMBER OF LAKEVILLE 354928/5G BUCKET/WVN COVER	A5110.410	15.97	6685 07/08/2025
63	GENESEE LUMBER OF LAKEVILLE 354908/BLUE MARKING PAINT	A5110.410	19.98	6685 07/08/2025
63	GENESEE LUMBER OF LAKEVILLE 354403/RETURN - CONCRETE AND PALLET CHARGE	A5110.410	-54.95	6685 07/08/2025
63	GENESEE LUMBER OF LAKEVILLE 353908/STEEL/PRIMER	A5110.410	29.17	6685 07/08/2025
63	GENESEE LUMBER OF LAKEVILLE 354034/GORILLA GLUE/SCREWS	A5110.410	28.59	6685 07/08/2025
63	GENESEE LUMBER OF LAKEVILLE 35477/NOZZLE/CONCRETE/PALLET CHARGE	A5110.410	267.25	6685 07/08/2025
64	UDIG NY INC 25060987/MANUAL CALL FAST IVR	A5132.400	24.00	6686 07/08/2025
65	TRACTOR SUPPLY CREDIT PLAN 730823/FARMWORKS 41 2.5 GAL GLYPHOSPHATE @3	A5110.410	134.97	6687 07/08/2025
66	BRIGGS TIRE SERVICE 58970/12-16.5 DISMOUNT/MOUNT/VALVE	A5110.420	45.00	6688 07/08/2025
67	FEATURED MEDIA 6311150/AIV SAVE THE DATE AD 6/6/25	A7550.410	154.25	6689 07/08/2025
68	PENNY LANE PRINTING 250690/125 LETTERS AIV WITH COLLAGE ON BACK	A7550.410	30.00	6690 07/09/2025
69	LAW OFFICE PETER SKIVINGTON 3417/PROFESSIONAL SERVICES THIRD QTR 2025	A1420.400	1,875.00	6691 07/09/2025
70	RAINY DAY PARTY RENTALS 2340/30 X 45 FRAME TENT	A7550.410	1,325.00	6692 07/21/2025
71	RG & E 2001-1954-565/NAT GAS/OFFICE	A1620.400	23.72	6693 07/21/2025

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Voucher #	Claimant	Account #	Amount	Check
71	RG & E 2001-1922-448/NAT GAS/GARAGE	A5132.400	23.72	6693 07/21/2025
71	RG & E 2001-4357-956/NAT GAS/BOWEN	A7110.400	79.94	6693 07/21/2025
72	HURRICANE TECHNOLOGIES 59274/CLERK COMPUTER & MONITOR	A1680.400	1,265.00	6694 07/21/2025
73	CASELLA WASTE SERVICES 249549/WEEKLY GARBAGE P/U	A8160.400	8,621.00	6695 07/21/2025
74	TOWN OF LIVONIA HIGHWAY FUND 2025-9/0425-0625 UNLEADED GAS/DIESEL	A5110.430	2,235.62	6696 07/21/2025
75	TOWN OF LIVONIA 20250801-VMM/WEBSITE MANAGEMENT 8/1/24-7/31/25	A1680.400	894.00	6697 07/21/2025
76	SPALLINA MATERIALS 545889/10 CY@ 4000 psi 1'S EXT/W	A5410.400	2,075.00	6698 07/21/2025
76	SPALLINA MATERIALS 545890/3.5 CY@ 4000 PSI 1'S EXT/W, SHORT LOAD	A5410.400	1,001.25	6698 07/21/2025
77	SOUTHERN TIER FIRE EXTINGUISHR 8821/FIRE EXTINGUISHER INSPECTIONS	A5132.400	142.50	6699 07/21/2025
78	ADMAR SUPPLY COMPANY CA2020698/CONCRETE SCARIFIER, 8" CUT GAS RENTAL	A5110.450	212.10	6700 07/21/2025
79	LANDPRO EQUIPMENT LLC 3313380/BLADE, MOWER BLADE	A5110.420	150.52	6701 07/21/2025
80	SHERIFF OF LIVINGSTON COUNTY BD-579/SECURITY FOR PROTEST GATHERING	A3310.400	80.00	6702 07/21/2025
81	CHARTER COMMUNICATIONS 0013806071325/INTERNET	A1680.400	160.00	6703 07/22/2025
82	TIM PARSLEY 27MAIN/1/4 ARTIST FEE FOR 27 MAIN ST MURAL	A8510.400	2,000.00	6704 07/24/2025

Total:

32,153.78

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the

of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as

the above Village this

23<sup>rd</sup>

day of

July

, 20

25

Clerk Treasurer  
[Signature]  
Signature



MAYOR  
Christopher J. Genthner

CLERK-TREASURER  
Cynthia Pfeifer

DEPUTY CLERK  
Colleen W. Hay



BOARD OF TRUSTEES

Daniel Coon  
Annette Meade  
Holly Kubrich  
William S. Kurtz

36 Commercial Street • P.O. Box 161 • Livonia, New York 14487-0161  
(585) 346-3100

*"This institution is an equal opportunity provider"*

At a regular meeting of the Board of Trustees of the Village of Livonia, County of Livingston, State of NY, on the 23rd day of July 2025, the following resolution was offered by Trustee

Holly Kubrich and seconded by Trustee William Kurtz:

**Resolved,** That the Village of Livonia authorizes transferring an amount not to exceed \$60,000 from the Equipment Reserve to Equipment and increasing the appropriation budget by this same amount for the purpose of purchasing a tractor to replace existing.

The Roll Call Vote thereon was as follows:

Mayor Chris Genthner  
Trustee William Kurtz  
Trustee Holly Kubrich  
Trustee Annette Meade  
Trustee Dan Coon

Aye  
Aye  
Aye  
absent  
absent

The motion was carried 3-0

I, Cynthia Pfeifer, Clerk of the Village of Livonia, County of Livingston, State of New York, do hereby certify the above statement to be true and correct. Dated at the Village of Livonia, New York this 23rd day of July 2025.

  
Cynthia Pfeifer, Clerk Treasurer

## VILLAGE OF LIVONIA FUND BALANCE YEAR END 5/31/2025

	Budget	Mod Budget	Bal @ 5/31/25		Bal @ 5/312025
Revenues	\$ 1,027,953.00	\$ 1,027,953.00	\$ 1,097,709.38	\$ -	\$ 1,097,709.38
Appropriations	\$ 1,089,810.00	\$ 1,292,367.00	\$ 1,220,137.34	\$ -	<u>\$ 1,220,137.34</u>
		Diff			\$ (122,427.96)
Beginning Fund Balance 6/1/24:					
Encumbrances (Dump Truck)			\$ 202,557.00		
Reserve for EBLAR			\$ 14,072.00		
Equipment Reserve			\$ 103,199.00		
Reserve for Debt			\$ 70,394.00		
Assigned Appropriated Reserve			\$ 61,857.00		
Unassigned Fund Balance			<u>\$ 200,000.00</u>		
				\$	652,079.00
Plus Change Above				\$	<u>(122,427.96)</u>
Total Ending FB, 5/31/25				\$	529,651.04
Less Fund Balance Reserves					
Encumbrances			\$ 882.00		
Reserve for EBLAR			\$ 34,072.00		
Equipment Reserve			\$ 68,199.00		
Cap Infrastructure Reserve			\$ 30,000.00		
Reserve for Debt			\$ 40,394.00		
Assigned Appropriated Reserve			\$ 154,552.00		
Unassigned Fund Balance			<u>\$ 201,552.04</u>		
Total Fund Balance			<u>\$ 529,651.04</u>		
Reserves funded as follows:					
Add to Equip Reserve	\$ 50,000.00				
Add to Cap Infrastructure Reserve	\$ 30,000.00				
Add to EBLAR (Comp Absences)	\$ 20,000.00				

**Compensated Absences**

<b>Brian Crye</b>	<b>Hrs</b>	<b>Rate</b>	<b>Amount</b>
Vacation	80.00	\$29.25	\$2,340.00
Sick	42.00	\$29.25	<u>\$1,228.50</u>
			\$3,568.50

<b>Chris Hoffmann</b>	<b>Hrs</b>	<b>Rate</b>	<b>Amount</b>
Vacation	480.00	\$37.00	\$17,760.00
Sick	457.00	\$37.00	<u>\$16,909.00</u>
			\$34,669.00

<b>Total Comp Absences</b>			<b>\$38,237.50</b>
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<b>Amount in reserve</b>			<b>\$34,072.00</b>
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MAYOR  
Christopher J. Genthner

CLERK-TREASURER  
Cynthia Pfeifer

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Holly Kubrich and seconded by Trustee William Kurtz:

**Resolved**, That the Village of Livonia will make the following transfers to reserves at the end of the 2024-25 year:

\$50,000 to Capital Equipment Reserve

\$30,000 to Capital Infrastructure Reserve

\$20,000 to EBLAR Reserve

The Roll Call Vote thereon was as follows:

Mayor Chris Genthner  
Trustee William Kurtz  
Trustee Holly Kubrich  
Trustee Annette Meade  
Trustee Dan Coon

Aye  
Aye  
Aye  
Absent  
Absent

The motion was carried 3-0

I, Cynthia Pfeifer, Clerk of the Village of Livonia, County of Livingston, State of New York, do hereby certify the above statement to be true and correct. Dated at the Village of Livonia, New York this 23rd day of July 2025.

Cynthia Pfeifer, Clerk Treasurer



**Customer:** Livonia Village

**Customer Address:** PO Box 161  
Livonia, NY 14487

**Customer County:** Livingston

**Customer Admin Contact:** Colleen Hay

**Customer Admin Phone:** 585-346-3100

**Customer Admin Email:** chay@villagelivonia.org

### Sales Order

**Order #:** 00010736

**Sales Order Date:** July 17, 2025

**Effective Date:** Date of customer signature below

**New/Add-On:** Services

**Sales Rep:** Shane Ireland

### Investment Summary

Professional Services \$350.00

**Year 1 Investment:** \$350.00

### Summary Notes

One-time Training/Services Fees: 100% will be due upon receipt of the invoice.

### Professional Services

**Amount**

Migration \$350.00

**One-Time Fees:** \$350.00

### Sales Order Notes

iTax Migration

# ARTIST AGREEMENT

## 27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY

This Agreement is made and entered into on this 17th day of July, 2025 by and between the Village of Livonia, (hereinafter collectively referred to as "Commissioning Body") and Tim Parsley (hereinafter referred to as "Artist") for the purposes of implementing a Livonia Mural (hereinafter referred to as "Mural"). The Mural will cover a specified portion of the EAST wall located at 27 Main St. Livonia NY (hereinafter referred to as "Property"), which is owned by Brian and Theresa Denney (hereinafter referred to as "Property Owner").

### Roles and Responsibilities of the Artist

1. Artist is the sole creator of Artist's Proposal (see attached Artist's Mural Proposal, attachment 1, fully incorporated as if set forth herein). Artist will implement the Mural.

### 2. Hold Harmless & Indemnification Waiver

Artist is responsible for arranging any desired insurance coverage for personal or liability purposes. If Artist has a paid assistant, Artist shall provide Workers Compensation insurance as required by law at statutory limits, providing the Commissioning Body a certificate of such coverage. The Artist agrees to indemnify, defend and hold harmless the Commissioning Body, their employees and representatives from any and all claims or causes of action of any kind, and any and all costs and expenses, including attorney's fees, arising from the performance of this Agreement. The Artist further agrees to indemnify, defend and hold harmless the Property Owner, their employees and representatives from any and all claims or causes of action of any kind, and any and all costs and expenses, including attorney's fees, arising from the performance of this Agreement.

Upon completion of all services, obligations, and duties provided for in this Agreement, or in the event of termination of this Agreement for any reason, the terms and conditions of this indemnification shall survive indefinitely.

Any individual that the Artist invites to assist in implementing The Mural Project must sign a copy of the attached Hold Harmless Waiver and provide it to the Commissioning Body before that individual may assist on the Mural (see attached Hold Harmless Waiver, attachment 2, fully incorporated as if set forth herein).

### 3. Artist agrees to participate in extracurricular activities such as an artist talk, a community paint day, apprentice program and a dedication ceremony.

### 4. Installation of The Mural Project

The building owners Theresa and Brian Denny shall use best-efforts to prepare the wall for the Mural Project. Owners shall use best-efforts to clean the wall with trisodium phosphate cleaner (TSP), rinse with water, and fill holes with silicon as needed. The owners of the building will cover this cost.

Artist shall only paint the Mural as outlined in attachment 1.

Wall will be primed with Sherwin-Williams LOXON Masonry Primer prior to Artist arrival. Artist may request this primer be tinted with a color selected by Artist.

Artist shall work with the Commissioning Body to purchase supplies for The Mural Project. The supply budget for **The Mural Project is \$1,500**. Artist understands that Commissioning Body accounted for this budget, and Artist will not exceed this budget. All costs and expenses over the budget shall be the responsibility of the Artist.

Artist will follow guidelines set forth in 'Tips for Painting an Exterior Mural Using Acrylic Paint' when implementing the Mural, (see attachment 'Tips for Painting an Exterior Mural Using Acrylic Paint', attachment 3, fully incorporated as if set forth herein).

Artist has read, understands and will implement this requirement.

Artist shall use best-efforts to paint in a temperature range of 50-90 degrees F. Artist shall avoid painting in misty or rainy weather. Artist will not paint late in the day when it may become misty or freezing before the paint dries. Artist will not paint on a frozen wall. Artist will not paint in hot, direct sunlight or on a heated wall.

# ARTIST AGREEMENT

## 27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY

Artist shall not leave supplies or tools at the Property over night. It is the Artist's responsibility to ensure that the site is clean and free of debris whenever the Artist leaves the Property. It is the Artist's responsibility that the site is kept clean and free of debris which could impede the safe passage of pedestrians. Artist assumes all responsibility for any accidents or injuries arising out of Artist's negligence. Artist shall use best-efforts to avoid spills or splatter.

**Artist shall begin work on the Mural within the month of August 2025. Artist shall complete the Mural by August 17<sup>th</sup> 2025.** Should this timeline need to change for any reason, Artist is responsible for contacting the Commissioning Body in writing at least two (2) weeks prior to the month of beginning, or, if the Mural has been started, immediately upon encountering a delay. Artist and the Commissioning Body both must sign an amended timeline for completion for the timeline to be altered.

### 5. Copyright, Documentation, and Transfer of Title

Artist is the sole creator of the Mural. Artist retains all ownership of rights to the Mural and art developed for the Mural under copyright law (section 106A of the U.S. Copyright Act).

Artist grants the Commissioning Body and its assigns (i.e. sponsors, or other third parties) an irrevocable license to make use of two dimensional reproductions of the Mural, to photograph, video and document Mural, and use resulting materials without restrictions or royalties paid to the Artist for archival, promotional, marketing, website, social media, educational and such other purposes as the Commissioning Body shall determine. Such photographic and documentary materials shall be the property of the Commissioning Body.

Artist shall sign a Transfer of Title over to the Property Owner, which will allow the Mural to be maintained, removed or destroyed, in whole or in part, altered, assigned, or otherwise conveyed at the sole discretion of the Property Owner (attachment 4, fully incorporated as if set forth herein).

### 6. Payment

The Artist is not an employee of the Commissioning Body or the Property Owner and will not represent Artist as such.

**The Commissioning Body agrees to pay Artist a fee of \$8,000 for implementing the Mural. The Commissioning Body will pay one fourth of the fee, \$2,000, after processing this Agreement and Commissioning Body's receipt of Artist's Form W-9 (attachment 5), or, if applicable, verification of artist's VISA APPROVAL and appropriate tax paperwork.**

During implementation and after completion of the Mural, the Commissioning Body and Artist shall review Artist's work using The Mural Project Final Report Review (attachment 6, fully incorporated as if set forth herein). Should the Commissioning Body deem The Mural Project successfully completed in The Mural Project Final Report, the Commissioning Body will pay the second installment of the fee to the Artist within 30 day(s). If the Commissioning Body reasonably determines that the Artist's performance is deficient as noted on any of the items in The Mural Project Final Report Review, the Artist will be given twenty (20) day(s) to remedy the issue(s). After that timeframe the Commissioning Body shall conduct a second Final Report Review. Should the Artist fail the second review, the Artist shall be considered in violation of this Agreement. Artist shall not be eligible for the second installment of the artist fee.

Should the artist fail to implement or fail to finish the Mural for any reason, Artist shall be considered in violation of this Agreement. Artist shall not be eligible for the second installment of the artist fee, and Artist shall be responsible for paying back the initial payment of \$2,000.00.

Should the Commissioning Body deem the Mural successfully completed in The Mural Final Report Review, The Commissioning Body will pay the second, final, **installment fee of \$6,000 to the Artist.**

7. All notices, elections, requests and other communications hereunder shall be in writing and shall be deemed sufficiently given when personally delivered, delivered via electronic mail (we receipt confirmation) or when deposited in the United States mail, postage prepaid, certified or registered, or when delivered to a nationally recognized overnight courier service with guaranteed next business day delivery and addressed as follows (or to

## ARTIST AGREEMENT

### 27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY

such other person, or to such other address, of which any party hereto shall have given written notice as provided herein):

Village of Livonia  
Send Letters C/O: Mayor Chris Genthner  
Address: 36 Commercial St.  
Livonia NY 14487  
email: mayor@villagelivonia.org  
Telephone: 585-447-0203

Artist: Tim Parsley  
Address: 4704 Weatherside Run, Ft. Wayne IN 46804  
Email: tparsley@sf.edu  
Telephone: 513-307-0388

#### 8. Entire Agreement

This Agreement contains the entire agreement between the parties. No modification of this Agreement shall be valid unless in writing and signed by both parties. Any waiver or modification of one part shall not affect the other portions of this agreement. This contract is entered into Livingston County, New York. The laws of the State of New York shall govern this contract, and any claims or actions related to this Agreement shall be brought in the county of Livingston in the state of New York.

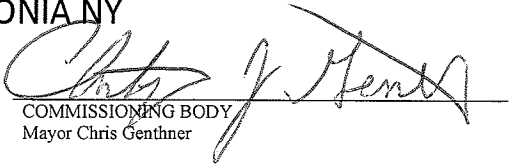


ARTIST AGREEMENT

27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY



ARTIST SIGNATURE



COMMISSIONING BODY  
Mayor Chris Gentner

# ARTIST AGREEMENT

27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY

## ATTACHMENT 1 Artist's Mural Proposal



# ARTIST AGREEMENT

27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY

## ATTACHMENT 2

### ARTIST ASSISTANT

#### Hold Harmless & Indemnification Waiver

I, \_\_\_\_\_, (hereinafter referred to as "Artist Assistant"), Artist Assistant, is responsible for arranging any desired insurance coverage for personal or liability purposes. Artist Assistant agrees to indemnify, defend and hold harmless the Commissioning Body, their employees and representatives from any and all claims or causes of action of any kind, and any and all costs and expenses, including attorney's fees, arising from the performance of this Agreement. The Artist further agrees to indemnify, defend and hold harmless the Property Owner, their employees and representatives from any and all claims or causes of action of any kind, and any and all costs and expenses, including attorney's fees, arising from the performance of this Agreement.

Artist Assistant is not an employee of the Commissioning Body or the Property Owner and will not represent Artist Assistant as such.

#### Photo Release & Documentation Waiver

Artist Assistant grants the Commissioning Body and its assigns (i.e. sponsors, or other third parties) an irrevocable license to photograph, video and document Artist Assistant working on the Mural, and use resulting materials without restrictions or royalties paid to the Artist Assistant for archival, promotional, marketing, website, educational and such other purposes as the Commissioning Body shall determine. Such photographic and documentary materials shall be the property of the Commissioning Body.

\_\_\_\_\_  
Artist Assistant Signature

\_\_\_\_\_  
Artist Assistant Name Printed

\_\_\_\_\_  
Artist Assistant Address

\_\_\_\_\_  
Artist Assistant Contact Email/Phone

\_\_\_\_\_  
Date

\_\_\_\_\_  
COMMISSIONING BODY:

Village of Livonia

Send Letters C/O: Mayor Chris Genthner

36 Commercial St.

Livonia, New York 14487

email:mayor@villagelivonia.org

telephone: 585-447-0203

\_\_\_\_\_  
Date

ARTIST AGREEMENT

27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY

ATTACHMENT 4

Transfer of Title

FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, the undersigned Artist located at the address \_\_\_\_\_ below does hereby sell, transfer and convey to the Property Owner located in **27 Main St. Livonia** its assigns and successors, title and interest in the ownership of the Mural commissioned by the Commissioning Body as described in the agreement between the parties. Artist retains Mural copyright and all ownership of rights to the Mural and art developed for the Mural under copyright law (section 106A of the U.S. Copyright Act). Artist acknowledges that the Mural may be maintained, removed or destroyed, in whole or in part, altered, assigned, or otherwise conveyed at the sole discretion of the Property Owner.

Title of Mural: \_\_\_\_\_

Location of Mural: East Wall of 27 Main St. Livonia NY 14487

IN WITNESS WHEREOF, the Artist has executed this written transfer of title on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Timothy Parsley

ARTIST NAME PRINTED

ARTIST SIGNATURE

WITNESS NAME PRINTED / SIGNATURE

Sworn to and subscribed before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

ARTIST AGREEMENT

27 MAIN STREET (GROVE STREET SIDE) LIVONIA NY

ATTACHMENT 6  
The Mural Project Final Report Review

The Mural on the Property resembles Artist's Mural Proposal (attachment 1).	YES	NO
Mural was completed.	YES	NO

If the review by the Commissioning Body finds that the answer to any of the above statements is 'NO', the artist has failed to properly implement The Mural Project.

\_\_\_\_\_  
COMMISSIONING BODY REPRESENTATIVE

\_\_\_\_\_  
DATE

## Chapter 142. Vehicles and Traffic

### Article III. Parking, Standing and Stopping

#### § 142-9. Application of this article.

The provisions of this article shall apply except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

#### § 142-10. Parallel parking.

[Amended 10-22-2017 by L.L. No. 1-2017]

All vehicles stopped, standing or parked upon a highway shall be stopped, standing or parked parallel to the edge of the roadway, in the direction of lawful travel. Vehicles shall be parked in an appropriately designated parking space so marked by signage and road paint.

#### § 142-11. All-night parking.

- A. From November 1st to April 30th, no person shall park a vehicle on any street within the Village limits between the hours of 2:00 a.m. to 6:00 a.m.
- B. There will be no parking on Main Street and Commercial Street between the hours of 2:00 a.m. to 6:00 a.m.

#### § 142-12. Parking prohibited.

[Amended 10-22-2017 by L.L. No. 1-2017]

The parking of vehicles is prohibited in the following locations:

<b>Name of Street</b>	<b>Location</b>
Big Tree Street	Both sides
Bowen Parkway	West side
Branch Street	West side
Church Street	North side from the Prettejohn Lot to Spring Street
Grove Street	Both sides
High Street	East side
Linden Street	East side from Main Street to North Street
School Street	Both sides from Commercial Street to Branch Street
School Street	North side from Branch Street to Spring Street
Spring Street	East side from Big Tree Street to Puppy Lane

## § 142-13. Repair work on vehicles.

No repair work on any vehicle, except emergency repairs, shall be done or performed on any Village Street.

## § 142-14. Certain vehicles restricted.

[Amended 4-28-2021 by L.L. No. 1-2021]

Any vehicle that is not properly licensed, inspected or insured is not permitted on any Village street. Also, the parking of any truck, tractor, tractor trailer, trailer body, mobile home, house trailer, boat trailer, camper trailer, bus or any similar vehicle or piece of equipment is not permitted on any Village street or right-of-way at any time.

## § 142-15. Parking time limited in designated locations.

[Amended 10-22-2017 by L.L. No. 1-2017]

Between the hours of 6:00 a.m. to 6:00 p.m. parking is prohibited for a period of longer than three hours in the following locations:

<b>Name of Street</b>	<b>Side</b>	<b>Limits</b>
Church Street	South	15 minutes
Commercial Street	Both	In the Commercial District
Main Street	Both	In the Commercial District
Washington Street	East	For the first 100 feet

## § 142-16. Handicapped parking.

[Amended 10-22-2017 by L.L. No. 1-2017]

Handicapped parking will be provided within the commercial district and appropriately identified. Handicapped parking tags must be prominently displayed.

## § 142-17. Penalties for offenses.

[Amended 10-22-2017 by L.L. No. 1-2017]

All violations will have a fine of \$10, except handicapped parking violations where the fine will be as per New York State Law. These fines are in addition to any towing fee and storage if required.

## § 142-18. Enforcement of parking.

The enforcement of Village parking regulations will be the responsibility of any police agency, police officer or other agent as designated by the Village Board.

## Chapter 176. Vehicles and Traffic

### Article III. Parking, Standing and Stopping

#### § 176-12. Applicability.

The provisions of this article shall apply except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

#### § 176-13. All-night parking.

[Amended 2-13-1995 by L.L. No. 2-1995]

- A. The parking of vehicles is hereby prohibited on all streets within the Town/Village between the hours of 3:00 a.m. and 6:00 a.m. from November 15 through April 15.
- B. All-night parking is hereby permitted on the streets or parts of streets described in Schedule IX (§ 176-34) from April 15 through November 15.

#### § 176-14. No parking at any time.

The parking of vehicles is hereby prohibited at all times on those streets or parts of streets described in Schedule X (§ 176-35).

#### § 176-15. General parking restrictions.

- A. Four-hour parking limitation: residentially zoned areas. Except as otherwise herein provided, no motor vehicle shall be parked on any street or highway located in a residentially zoned area for a period of more than four hours between the hours of 8:00 a.m. and 6:00 p.m.  
[Amended 9-9-1991 by L.L. No. 6-1991]
- B. Two-hour parking limitation: commercially zoned areas. Except as otherwise herein provided, no motor vehicle shall be parked on any street or highway located in a commercially zoned area for a period of more than two hours between the hours of 8:00 a.m. and 6:00 p.m.
- C. Holiday season parking regulations: commercially zoned area. Overtime parking will be suspended in the commercially zoned area during the holiday season beginning the day before Thanksgiving until 12:00 midnight January 2 of each year.
- D. Passenger automobile and small truck limitation: Town/Village-owned parking lots and certain specified areas. Except for passenger automobiles and trucks no larger than three-fourths-ton pickup trucks, nothing shall be parked in any Town/Village-owned parking lot or on the 500 Block of West Avenue or on Forest Road.  
[Added 12-11-1995 by L.L. No. 5-1995]



## § 176-16. Parking prohibited certain hours.

The parking of vehicles is hereby prohibited in the locations described in Schedule XI (§ **176-36**) during the times indicated of any day, unless otherwise indicated.

## § 176-17. Limited-time parking.

The parking of vehicles is hereby prohibited in the locations described in Schedule XII (§ **176-37**) for a longer period of time than that designated, during the hours indicated.

## § 176-18. Standing prohibited.

The standing of vehicles at any time is hereby prohibited in the locations described in Schedule XIII (§ **176-38**).

## § 176-19. Stopping prohibited.

The stopping of vehicles at any time is hereby prohibited in the locations described in Schedule XIV (§ **176-39**).

## Chapter 176. Vehicles and Traffic

### Article VIII. Schedules

#### § 176-35. Schedule X: No Parking at Any Time.

[Amended 11-9-1989 by L.L. No. 3-1989; 6-15-1992 by L.L. No. 2-1992; 12-11-2000 by L.L. No. 7-2000; 5-14-2007 by L.L. No. 2-2007; 8-13-2012 by L.L. No. 4-2012; 10-8-2015 by L.L. No. 3-2015; 5-12-2022 by L.L. No. 2-2022; 10-13-2022 by L.L. No. 3-2022]

In accordance with the provisions of § 176-14, no person shall park a vehicle at any time upon the following streets or parts of streets:

Name of Street	Side	Location
Apple Street	West	Entire length
Beechwood Drive	South	Entire length
Bluff Drive	Both	Entire length
Brizee Street	South	Entire length
Cedar Place	South	Entire length
Della Run	North	Entire length
Dellwood Drive	Both	In circle
Dellwood Drive	North	Entire length
Depaul Drive	East	Entire length
Despatch Drive	North	Entire length
Drumore Crescent	North	Entire length
East Chestnut Street	North	200 block
East Chestnut Street	South	100 and 300 blocks
East Commercial Street	North	200 and 300 blocks
East Elm Street	North	100 block from Main Street to Madison Street
East Elm Street	South	100, 200 and 300 blocks
East Filbert Street	South	Entire length
East Hickory Street	South	100 and 200 blocks
East Ivy Street	North	Main Street to Park Drive
East Ivy Street	South	Park Drive to Madison Street
East Linden Avenue	Both	Entire length
East Maple Avenue	South	100 block, except as designated
East Maple Avenue	South	200 block
East Spruce Street	South	Entire length

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Filbert Place	North	Entire length
Forest Road	Both	Unless required parking spots
Garfield Avenue	South	200, 300 and 400 blocks
Garfield Street	East	600, 700 and 800 blocks
Garfield Street	West	500 block, except one space for school nurse
Grant Street	East	300, 400, 500, 600 and 700 blocks
Greenbriar Court	East	Entire length
Lincoln Parkway	Both	Entire length
Locust Lane	South	Entire length
Madison Street	West	100, 200, 300, 400, 500, 600, 700 and 800 blocks
Magnolia Avenue	North	100, 200, 300 and 400 blocks
Main Street	Both	500 through 800 blocks
Main Street	Both	900, 1000, 1100 and 1200 blocks
Main Street	West	400 block
McKinley Street	East	300 and 400 blocks
McKinley Street	West	500, 600, 700, 800, 900 and 1000 blocks
Milrace Drive	South	Entire length
North Lincoln Road	Both	Entire length
North Washington Street	Both	Entire length
Northwood Avenue	South	Entire length
Oak Street	East	100 and 200 blocks
Ontario Street	Both	Entire length
Park Drive	East	Entire length
Pine Street	South	Entire length
Pomander Walk	North	Entire length
Roosevelt Road	Both	Entire length
South Lincoln Road	Both	Entire length
South Washington Street	Both	300, 600, 700, 800, 900, 1000 and 1100 blocks
South Washington Street	East	400 block
South Washington Street	West	500 block
Station Road	East	Entire length
Sycamore Street	South	Entire length
Taft Street	East	Entire length
Upper Crescent	North	Entire length
Waitefield Avenue	West	Entire length
Walnut Street	Both	From North Washington Street to Garfield Avenue, except as designated by posted signs
West Chestnut Street	South	100 and 200 blocks

Name of Street	Side	Location
West Commercial Street	North	300, 400 and 500 blocks
West Elm Street	North	100 block
West Elm Street	South	100 block from Main Street to 118 West Elm Street
West Elm Street	South	200, 300 and 400 blocks
West Filbert Street	South	100, 200, 300, 400 and 500 blocks
West Hickory Street	South	100, 200, 300, 400 and 500 blocks
West Ivy Street	South	100 and 200 blocks
West Maple Avenue	South	100 block, except as designated
West Maple Avenue	South	200 block
West Maple Avenue extension	Both	Entire length
West Spruce Street	South	100, 200, 300, 400 and 500 blocks
William Street	South	Entire length
Wilson Avenue	West	Entire length
Woodbine Avenue	North	Entire length
Woodneath Crescent	North	Entire length
Worthing Terrace	East	Entire length

## § 176-36. Schedule XI: No Parking Certain Hours.

In accordance with the provisions of § 176-16, the parking of vehicles is prohibited in the following locations during the hours indicated of any day, unless otherwise indicated:

Name of Street	Side	Hours/Days	Location
Brizee Street [Added 5-14-2007 by L.L. No. 2-2007]	North	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length
Garfield Street [Added 10-8-2015 by L.L. No. 4-2015]	West	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	600, 700 and 800 blocks
South Washington Street	East	3:00 a.m. to 6:00 p.m.	500 block
South Washington Street	West	3:00 a.m. to 6:00 p.m.	400 block
William Street [Added 4-8-1996 by L.L. No. 4-1996; amended 5-14-2007 by L.L. No. 2-2007]	North	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length

## § 176-37. Schedule XII: Limited-Time Parking.

In accordance with the provisions of § 176-17, the parking of vehicles is prohibited in the locations described below for a longer period of time than that designated, during the hours indicated:

Name of Street	Side	Time Limit; Hours/Days	Location
Brizee Street	North	2 hours; during school hours	Entire length

<b>Name of Street</b> [Added 7-22-1991 by L.L. No. 4-1991]	<b>Side</b>	<b>Time Limit; Hours/Days</b>	<b>Location</b>
Main Street	Both	2 hours; 3:00 a.m. to 6:00 a.m./all days	100, 200 and 300 blocks
West Commercial Street [Added 9-10-2012 by L.L. No. 5-2012]	North	15 minutes; 6:00 p.m. to 10:00 p.m./all days	Nos. 115 to 119 West Commercial Street
William Street [Added 5-14-2007 by L.L. No. 2-2007]	North	2 hours; during school hours	Entire length
Woodbine Avenue [Added 5-14-2007 by L.L. No. 2-2007]	South	2 hours; during school hours	House No. 134 to Main Street

### § 176-38. Schedule XIII: Standing Prohibited.

In accordance with the provisions of § 176-18, the standing of vehicles is prohibited in the following locations:

<b>Name of Street</b> (Reserved)	<b>Side</b>	<b>Location</b>
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### § 176-39. Schedule XIV: Stopping Prohibited.

In accordance with the provisions of § 176-19, the stopping of vehicles is prohibited in the following locations:

<b>Name of Street</b>	<b>Side</b>	<b>Hours/Days</b>	<b>Location</b>
Brizee Street [Added 5-14-2007 by L.L. No. 2-2007]	Both	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length
Garfield Street [Added 11-13-2007 by L.L. No. 5-2007]	Both	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	800 block
William Street [Added 5-14-2007 by L.L. No. 2-2007]	Both	7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 4:00 p.m./school days	Entire length
Woodbine Avenue [Added 5-14-2007 by L.L. No. 2-2007]	South	Anytime	Garfield east to House No. 134

### § 176-40. Schedule XV: Trucks Over Certain Weights Excluded.

In accordance with the provisions of § 176-20, trucks in excess of the weights indicated are hereby excluded from the following streets or parts of streets:

Name of Street	Weight Limit (tons)	Location
Lincoln Road [Added 4-8-1996 by L.L. No. 3- 1996; amended 2-14-1997 by L.L. No. 1-1997]	7	Between Linden Avenue and Despatch Drive

July 18, 2025

Chris Genthner, Mayor  
Village of Livonia  
36 Commercial Street  
Livonia, NY 14487  
mayor@villagelivonia.org

**Re: Livingston County Water and Sewer Authority Regional Water Supply Project**

Dear Mr. Genthner:

The Livingston County Water and Sewer Authority (LCWSA) is proposing improvements to the various water systems in the County in order to supply water to areas of the Towns of Livonia, Lima, Avon, Groveland and Leicester, Village of Livonia, Letchworth State Park, as well as to address growing demands in the County. The project includes:

- Upgrades to the LCWSA Hemlock Pump Station.
- Installation of new water transmission mains in the Town of Livonia along Vanzandt Road, Bronson Hill Road, Poplar Hill Road, and Rt. 15.
- Installation of a new water transmission main running along South Lima Road in the Towns of Lima, Livonia, and Avon.
- Installation of new water transmission mains running along Park Road, River Road, Caledonia Road, Canandaigua Road, Cuyler Road, Jones Bridge Road and Perry Road in the Town of Leicester.
- Installation of a new water transmission main running along Rt 63 and Jones Bridge Road in the Town of Genesee.
- Installation of a new water transmission main running along Rt 63 Abele Road in the Town of Groveland.
- Replacement of water mains running along East Avenue and Summer Street in the Village of Livonia.
- Replacement of the 10-inch transmission main running along Big Tree Road in the Town of Livonia.
- Installation of a new water storage tank in the Town of Leicester.

Under the applicable standards of Title 6 NYCRR Section 617.6(d), the LCWSA concludes that it should be designated as the Lead Agency for the coordinated environmental review of the Proposed Action. Notification is being sent to all involved / interested agencies, with involved agencies being asked to consent to the LCWSA serving as Lead Agency for this Proposed Action.

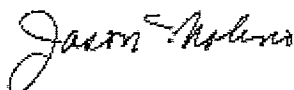
You are receiving this notification of their lead agency intent because you have been deemed an Involved Agency. You will continue to be notified of SEQRA determinations and copies of all environmental documents will be made available to you.

In accordance with 6 NYCRR 617, all involved agencies must agree upon lead agency designation within thirty (30) days. To facilitate such agreement and to provide sufficient time for discussions, the LCWSA requests that all responses to this notice be submitted in writing and received no later than August 18, 4:00pm. In the event that a response is not received on or before that date, your agency will be deemed to have no objection to the LCWSA assuming lead agency status for the purposes of this project.

For your information, we are enclosing Part 1 of the Environmental Assessment Form (EAF) which has been prepared for this project. The EAF documentation will be utilized to make a determination of environmental significance for the Proposed Action.

Please complete the enclosed Lead Agency Intent Consent form and return it as part of your response. Should you have any questions regarding this notice, please contact me at (585) 346-3523 or [jmolino@lcwsa.us](mailto:jmolino@lcwsa.us).

Sincerely,



Jason Molino  
Executive Director