

## **TENTATIVE AGENDA**

### **VILLAGE OF LIVONIA Regular Board Meeting Board of Trustees May 27, 2025**

1. Call to Order - Pledge @ 7:00 PM
2. Open Session
3. Pay Bills Claims #      Total \$
4. Approve Minutes – April 21, 2025
5. Approve Salary Schedule
6. Approve Rotary License Agreement Re: Medical Equipment Storage
7. Discuss Livingston County Employee Assistance Program
8. Discuss Computer Quotes
9. Bowen Art Awards
10. Community Service Awards
11. Reports
  - a. Discuss New Requirements from Committee on Open Government
  - b. Mural
  - c. SCUD Follow-up
12. Correspondence
  - a. Thank you note from Mary Randall
  - b. Notice from “Grow LivCo” Re: Grant Approval for Simply Positive
  - c. 2024 Water & Sewer Authority Annual Report
13. Summer Meeting Schedule/Locations
14. Adjournment

**VILLAGE OF LIVONIA  
SCHEDULE OF SALARIES OF ELECTED AND APPOINTED  
OFFICERS AND EMPLOYEES**

Position	2024-2025	2025-2026
Trustees 3@3,000	\$9,000 pa	\$9,000 pa
Deputy Mayor	\$3,500 pa	\$3,500 pa
Mayor - Chris Genthner	\$6,000 pa	\$6,000 pa
Clerk-Treasurer - Cindy Pfeifer	\$16,000 pa*	\$16,000 pa*
Deputy Clerk - Colleen Hay	\$20.50	\$20.50
Working Highway Foreman - Chris Hoffmann	\$35.50/hr	\$37.00/hr
M.E.O. Full Time Bryan Crye	\$28.00/hr	\$29.25/hr
M.E.O. Full Time Tyler Strickland	\$28.00/hr	\$29.25/hr
M.E.O. Part Time Cara Stewart	\$20.00/hr	\$20.80/hr
Parking Enforcement - Joann Weber	\$4,000 pa	\$4,200 pa
Village Attorney - Peter Skivington	\$8,200 pa	\$8,200 pa

pa = per annum, salary

\* plus dental insurance - about \$40/month for Cindy (started in January 2024)

## LICENSE AGREEMENT

This Agreement between the Village of Livonia, as Licensor, and the Rotary Club of Livonia, as Licensee, agrees:

1. The Livonia Rotary Club will purchase and build a storage unit for the purpose of operating the service called the "Loan Closet" on property owned by the Village of Livonia located at 36 Commercial Street.
2. The purpose of the storage unit will be for the storage of medical equipment that the Livonia Rotary Club provides to the residents of the Town and Village of Livonia at no cost.
3. By this Agreement, the Village hereby provides to the Livonia Rotary Club the license to locate the building on Village property for only that purpose stated herein.
4. The Village provides the license to the Livonia Rotary Club for an indefinite period of time, subject to termination by the Village of Livonia or the Livonia Rotary Club upon six (6) months written notice.
5. Upon termination, the Livonia Rotary Club will either remove the structure or surrender the structure to the Village of Livonia.
6. The Village will secure insurance on the building and name the Rotary Club of Livonia as an additional insured.
7. The location of the storage unit and its dimensions are shown on the photograph attached hereto as **EXHIBIT "A"**.

### VILLAGE OF LIVONIA

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

### ROTARY CLUB OF LIVONIA

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)



**LIVINGSTON COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

Livingston County Government Center  
6 Court Street, Room 206  
Geneseo, New York 14454

(585) 243-7570  
Fax (585) 243-7936

Kate L. Hill  
Director of Human Resources

Jennifer O. Damon  
Deputy Director of Human Resources

May 5, 2025

Re: Employee Assistance Program  
Ability to Participate in the Livingston County Plan

Livingston County is pleased to be able to allow municipalities within Livingston County the ability to participate in the Employee Assistance Plan (EAP) that we offer to our own employees. We offer this as a benefit to our local municipalities, as we have a robust EAP plan at a low cost compared to other EAP providers. There is no pressure to participate, but if you are interested our next plan year will run from July 1, 2025 through June 30, 2026. The cost for each employee this year will be between \$25-\$35, once we get a final count we will notify you of the exact cost.

If you choose to participate, we will need an employee roster that includes the following: employee name, home address zip code, and personal email address. (Note, the email address will be used to send each participant the monthly EAP newsletter. We will need this information no later than May 30, 2025 and it can be sent directly to [humanresources@co.livingston.ny.us](mailto:humanresources@co.livingston.ny.us).

**Please provide your decision and employee information to us no later than May 30, 2025.**

If you have any further questions, please do not hesitate to contact the Livingston County Human Resources Office at 585-243-7570. Thank you for your assistance.

Sincerely,

*Katelyn Gelser*

Katelyn Gelser  
Benefits Specialist



May 5, 2025

Dawn Johnston  
Simply Positive  
P O Box 596  
Livonia NY 14487

Dear Ms. Johnston,

Congratulations! Livingston County Economic Development has approved your request for funding through the Livingston County First Impressions Program.

Your project was awarded \$2,820.00 for a carved perpendicular sign at 23 Main Street Livonia NY. Enclosed are two copies of the grant agreement for your project. **Please read thoroughly, initial each section on the blank to the left, and return one signed copy to Livingston County Economic Development at the address below no later than June 2, 2025.** The second copy is for your file.

A proposed Scope of Work is also enclosed. **You must meet with Livingston County Development Corporation staff to review and agree upon the Scope of Work prior to project start.** Please contact our office to schedule a convenient time to meet and set this up.

***As a reminder: you must contact your village code officer for all required permits before any work is started. All villages require that you apply for a sign permit before commissioning any signage or façade treatments.***

If you have any questions with respect to the attached grant agreement, please do not hesitate to contact us.

Sincerely,

Louise L. Wadsworth  
Downtown Coordinator

Cc: Mayor Chris Genthner  
Supervisor Eric Gott  
Code Enforcement Officer Adam Backus

# LIVONIA COMMUNITY VOLUNTEER AWARDS

## For Outstanding Service to the Livonia Community

**Nominee:** \_\_\_\_\_

**Nominator:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Award Nomination (select one):**

- **Richard Palermo High Impact Award**
- **Lifetime Achievement Award**
- **Youth Community Service Award**

**Nominee Volunteer Activities:**

Organization	Length of service	Description of role/duties

**Describe how the nominee meets the criteria (attach additional sheet(s) if needed):**

[illegible]

### **Richard C. Palermo High Impact Award**

This award was created and presented to Dick Palermo on September 21, 2006. It is in his memory that a resident is honored for their significant contributions to one or more community organizations. Dick was a member of the Livonia community for about 12 years. In that brief time, he helped several organizations accomplish great things. Dick played a key role in helping Freedom Point at Vitale Park to be developed as it is today. He also was pivotal in getting St. Matthew Church built. Later, he worked with leaders and students at Livonia School District to help create opportunities for young people to experience authentic problem solving and life changing educational experiences.

A recipient of the Richard C. Palermo High Impact Award will have had a profound impact on the organization(s) they serve and, as a result, the entire Livonia Community. His or her enthusiasm and passion for their organization(s) will be evident in the way that the group is moved forward. This person is a "doer" with success as a result.

### **Lifetime Achievement Award**

This is an award which honors a resident who has provided many years of dedicated service to the community of Livonia. The recipient will have been a part of one or more volunteer organizations or activities and given a considerable amount of time and energy through those years. The Lifetime Achievement Award is a way of celebrating the commitment that our citizens have made to incorporating community service as a major focus in their lives.

### **Youth Community Service Award**

This award is presented to a resident under the age of 21 who has demonstrated a passion for volunteerism. The recipient will have participated in a considerable amount of service to the community over the past two to four years. The commitment may have been made through one or more organizations for either the short or long term. This celebrates all of the efforts that our young people make for the community and highlights the organizations with which they are involved by recognizing the strengths of a particular individual.

---

**Nominations must be delivered no later than June 6, 2025**

by mail to:

Volunteer Awards Committee  
Town of Livonia  
PO Box 43  
Livonia, NY 14487

in person to:

Livonia Town Hall  
35 Commercial Street  
Livonia, NY 14487

or

Livonia Village Hall  
36 Commercial Street  
Livonia, NY 14487